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| Application form for participation in the international scientific and technical conference « Problems of development and field operation of heavy oil and bitumen »  November 13-14, 2014  1. Author:  Surname \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  First name \_\_\_\_\_\_\_\_\_\_\_\_\_ Second name \_\_\_\_\_\_\_\_\_\_\_\_  2. Place of work (full name of organization for external participants)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  3. Position, department \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  4. Full post address of organization (for external participants)\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  5. Telephones \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  6. Е-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  7. Number of section \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    8. The title of the report\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (point out the section number for each report)  9. Coauthors (surname, first name, second name )  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  10. Hotel reservation from \_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_  category of room \_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Travelling and living expenses, accommodation are due to the sending party.** |
| *By results of conference we are planning to publish the articles.*  Rules and order of reports registration We accept not more than 2 reports from one author.The report volume should be from 3 to 7 full pages, format А 4, text editing Microsoft Word.The report text is provided on the diskette (or by e-mail) together with printout.We do not publish texts without the e-mail variant.Margin: 20 mm from all sides.Index of UDC: point size 12, usual, alignment on left edge.Report title: point size 12, lowercase letter, type Times New Roman Cyr, boldface font, alignment on center, interval after– 6 print.Surnames and the initials of authors: size 12, font Times New Roman Cyr, on center.Town and organization name: size 12, font Times New Roman Cyr, italics, underlined, on center, interval after– 12 print.The main text of the report: size 12, font Times New Roman Cyr, alignment on width, unary line spacing, automatic hyphenation. Space of the first line of the paragraph is 1,27.Requirements to formulas: adjustments Equation Editor*sizes of signs*– usual 12 pt, large index 8 print, small index 6 print, large symbol 20 print, small symbol 14 print; *adjustments on style* - text, function, variable (inclined), a matrix-vector (semiboldface), numbers - Times New Roman, Greek letters and symbols – Symbol. If there are no specified things the direct low-fat format of symbols is used.Figures are black – and - white,in graphic text editing Word – necessarily grouped.Figures are represented in the text, and the visible size of the text in figures should be within the limits of 10-14 print. Figure signatures are settled down on the center, interval is before and after 6 print.Creating the tables you should use the command HEADINGS from the menu TABLE.  * **Bibliographic list** (with a space in 1 line from the text, on width, no more than 5 positions). Number of the reference on the literature in the text is specified in square brackets. * **Pages** are not numbered. * **Paginal footnotes are not used.**   **Conference will be carried out on sections:**  **Section 1.**  **Geology, technologies of field development and production of high-viscosity oil and bitumen.**  Chairman – Ruzin L. M;  Cochairmen – Morozyuk O. A., Rostovschikov E. B.    **Section** **2.**  **Gathering, treating and transportation of oil.**  Chairman – Poluboyartsev E. L.  **The reports** that reveal the problems of industrial safety and economic efficiency of manufacture and corresponding conference subjects and sections **are also accepted.** | | |

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| **Conference organizing committee:**  Chairman – Tskhadaya N. D., Doctor of Science,  professor, rector of USTU;  Cochairman – Kuleshov V. E., PhD, vice-rector for Research and Innovative Activities of USTU.  **Members of organizing committee:**  Demchenko N. P. – Doctor of Science Geology, dean of geological –survey faculty, associate professor GMIS department;  Dozmorov А. N. – vice-rector for safety of USTU;  Korshunov G. V. – vice-rector for external affairs -  Chief of staff in the Rector’s Office of USTU;  Tsunevskiy Y. P. – first vice-rector of USTU;  Shtol S. V. – head of cultural, sports and health care department, vice-rector of USTU;  Emeksuzyan А. R. – PhD in economics, vice-rector for economic affairs of USTU;  Yagubov E. Z. – DiSc. in engineering, professor, vice-rector for academic affairs, acting director of Oil and Gas Institute.  **Programme committee of conference:**  **chairman** – Kuleshov V. E., PhD, vice-rector for Research and Innovative Activities of USTU;  **vice chairman** – Nazarov A. V., head of Center «Development and field operation of natural gases and well drilling» LLC “Gazprom VNIIGAZ” branch in Ukhta (in coordination);  **vice chairman** – Ruzin L. M., Doctor of Science in engineering, professor, department RENGM PG of USTU.  **Members of programme committee:**  Morozyuk O. A. – PhD, associate professor, department RENGM PG of USTU;  Poluboyartsev E. L. – PhD, associate professor, head of department PEMG of USTU;  Rostovschikov E. B. – PhD, head of department GNG of USTU.  **Committee working group:**  Senior secretary of seminar –  Pikova М. N., principal engineer, SRC;  **Members of committee working group:**  Kashezheva О. G., engineer I cat., SRC;  Rotter Z. V., engineer I cat., SRC;  Kuznetsova I. I., engineer 2 cat., SRC.  **Deadlines:**   * **Up to 01.10.2014** – applications and reports to participate in the seminar; * **Up to 22.10.2014** –distribution of the second informational letter; * **Up to 06.11.2014** – confirmation of participation and hotel reservation; * **13.11.2014** – registration of participants and the beginning of seminar; * **14.11.2014** – work termination and seminar closing.  Organizing committeeaddress (for communication, applications and reports):  169300 Ukhta,  Senyukov St., 13, USTU (115-K)  telephone: +7 (8216) 70-03-06  fax: +7(8216) 74-47-15  E-mail: [**mpikova@ugtu.net**](mailto:mpikova@ugtu.net)  USTU site: **http://www.ugtu.net/** | | |
| **MINISTRY OF EDUCARION AND SCIENCE**  **RUSSIAN FEDERATION**  **Ukhta state technical university**   |  | | --- | | **Logo_UGTU** |   International scientific – technical conference  **“Problems of development and field operation of heavy oil and bitumen”**  **FIRST INFORMATIONAL LETTER**  **November 13-14, 2014**  **Ukhta, 2014** |