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| Application form for participation in the international scientific and technical conference « Problems of development and field operation of heavy oil and bitumen » November 13-14, 2014 1. Author:Surname \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_First name \_\_\_\_\_\_\_\_\_\_\_\_\_ Second name \_\_\_\_\_\_\_\_\_\_\_\_2. Place of work (full name of organization for external participants)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_3. Position, department \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_4. Full post address of organization (for external participants)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_5. Telephones \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_6. Е-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_7. Number of section \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_8. The title of the report\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(point out the section number for each report)9. Coauthors (surname, first name, second name )\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_10. Hotel reservation from \_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_category of room \_\_\_\_\_\_\_\_\_\_\_\_\_\_**Travelling and living expenses, accommodation are due to the sending party.** |
| *By results of conference we are planning to publish the articles.*Rules and order of reports registration We accept not more than 2 reports from one author. The report volume should be from 3 to 7 full pages, format А 4, text editing Microsoft Word.The report text is provided on the diskette (or by e-mail) together with printout. We do not publish texts without the e-mail variant. Margin: 20 mm from all sides.Index of UDC: point size 12, usual, alignment on left edge. Report title: point size 12, lowercase letter, type Times New Roman Cyr, boldface font, alignment on center, interval after– 6 print.Surnames and the initials of authors: size 12, font Times New Roman Cyr, on center. Town and organization name: size 12, font Times New Roman Cyr, italics, underlined, on center, interval after– 12 print.The main text of the report: size 12, font Times New Roman Cyr, alignment on width, unary line spacing, automatic hyphenation. Space of the first line of the paragraph is 1,27.Requirements to formulas: adjustments Equation Editor *sizes of signs*– usual 12 pt, large index 8 print, small index 6 print, large symbol 20 print, small symbol 14 print; *adjustments on style* - text, function, variable (inclined), a matrix-vector (semiboldface), numbers - Times New Roman, Greek letters and symbols – Symbol. If there are no specified things the direct low-fat format of symbols is used.  Figures are black – and - white, in graphic text editing Word – necessarily grouped. Figures are represented in the text, and the visible size of the text in figures should be within the limits of 10-14 print. Figure signatures are settled down on the center, interval is before and after 6 print. Creating the tables you should use the command HEADINGS from the menu TABLE.* **Bibliographic list** (with a space in 1 line from the text, on width, no more than 5 positions). Number of the reference on the literature in the text is specified in square brackets.
* **Pages** are not numbered.
* **Paginal footnotes are not used.**

**Conference will be carried out on sections:****Section 1.****Geology, technologies of field development and production of high-viscosity oil and bitumen.**Chairman – Ruzin L. M; Cochairmen – Morozyuk O. A., Rostovschikov E. B. **Section** **2.****Gathering, treating and transportation of oil.**Chairman – Poluboyartsev E. L.**The reports** that reveal the problems of industrial safety and economic efficiency of manufacture and corresponding conference subjects and sections **are also accepted.** |

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| **Conference organizing committee:**Chairman – Tskhadaya N. D., Doctor of Science, professor, rector of USTU; Cochairman – Kuleshov V. E., PhD, vice-rector for Research and Innovative Activities of USTU. **Members of organizing committee:**Demchenko N. P. – Doctor of Science Geology, dean of geological –survey faculty, associate professor GMIS department;Dozmorov А. N. – vice-rector for safety of USTU;Korshunov G. V. – vice-rector for external affairs -Chief of staff in the Rector’s Office of USTU;Tsunevskiy Y. P. – first vice-rector of USTU;Shtol S. V. – head of cultural, sports and health care department, vice-rector of USTU; Emeksuzyan А. R. – PhD in economics, vice-rector for economic affairs of USTU;Yagubov E. Z. – DiSc. in engineering, professor, vice-rector for academic affairs, acting director of Oil and Gas Institute.**Programme committee of conference:****chairman** – Kuleshov V. E., PhD, vice-rector for Research and Innovative Activities of USTU;**vice chairman** – Nazarov A. V., head of Center «Development and field operation of natural gases and well drilling» LLC “Gazprom VNIIGAZ” branch in Ukhta (in coordination);**vice chairman** – Ruzin L. M., Doctor of Science in engineering, professor, department RENGM PG of USTU.**Members of programme committee:**Morozyuk O. A. – PhD, associate professor, department RENGM PG of USTU;Poluboyartsev E. L. – PhD, associate professor, head of department PEMG of USTU;Rostovschikov E. B. – PhD, head of department GNG of USTU.**Committee working group:**Senior secretary of seminar – Pikova М. N., principal engineer, SRC;**Members of committee working group:** Kashezheva О. G., engineer I cat., SRC;Rotter Z. V., engineer I cat., SRC;Kuznetsova I. I., engineer 2 cat., SRC.**Deadlines:*** **Up to 01.10.2014** – applications and reports to participate in the seminar;
* **Up to 22.10.2014** –distribution of the second informational letter;
* **Up to 06.11.2014** – confirmation of participation and hotel reservation;
* **13.11.2014** – registration of participants and the beginning of seminar;
* **14.11.2014** – work termination and seminar closing.

Organizing committee address(for communication, applications and reports):169300 Ukhta,Senyukov St., 13, USTU (115-K)telephone: +7 (8216) 70-03-06fax: +7(8216) 74-47-15E-mail: **mpikova@ugtu.net**USTU site: **http://www.ugtu.net/** |
| **MINISTRY OF EDUCARION AND SCIENCE** **RUSSIAN FEDERATION****Ukhta state technical university**

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International scientific – technical conference**“Problems of development and field operation of heavy oil and bitumen”****FIRST INFORMATIONAL LETTER****November 13-14, 2014** **Ukhta, 2014** |